

LANCASHIRE COMBINED FIRE AUTHORITY

Monday, 20 June 2016 in Washington Hall, Service Training Centre, Euxton commencing at 10.00 am.

Car parking is available on the Main Drill ground.

IF YOU HAVE ANY QUERIES REGARDING THE AGENDA PAPERS OR REQUIRE ANY FURTHER INFORMATION PLEASE INITIALLY CONTACT DIANE BROOKS ON TELEPHONE NUMBER PRESTON 01772 866720 AND SHE WILL BE PLEASED TO ASSIST.

Rooms have been made available for Political Group meetings from 0900 am onwards, and tea/coffee will be available in the Canteen from 0845 am.

Labour Group - Pendle Room (formerly Staff Mess 1)

Conservative Group - Lancaster House 2

AGENDA

PART 1 (open to press and public)

Chairman's Announcement – Openness of Local Government Bodies Regulations 2014

Any persons present at the meeting may photograph, film or record the proceedings, during the public part of the agenda. Any member of the press and public who objects to being photographed, filmed or recorded should let it be known to the Chairman who will then instruct that those persons are not photographed, filmed or recorded.

1. Appointment of Chairman

The Authority is requested to consider the appointment of a Chairman for 2016/17.

2. Appointment of Vice-Chairman

The Authority is similarly requested to consider the appointment of a Vice-Chairman for 2016/17.

3. Chairman's Welcome and Introduction

4. Composition of the Combined Fire Authority and Welcome to New Members (Pages 1 - 2)

5. Apologies for Absence

6. Disclosure of Pecuniary and Non-Pecuniary Interests

Members are asked to consider any pecuniary and non-pecuniary interests they may have to disclose to the meeting in relation to matters under consideration on the Agenda.

7. Appointment of Chairmen & Vice-Chairmen of Committees (Pages 3 - 6)

8. **Re-appointment of Representatives to serve on the North West Fire Forum & the North West Fire Control Company** (Pages 7 - 8)
9. **Minutes of Previous Meeting** (Pages 9 - 14)
10. **Programme of Meetings for 2016/17 and 2017/18** (Pages 15 - 18)
11. **Proceedings of North West Fire Forum Meeting held on 27 April 2016** (Pages 19 - 26)
12. **Proceedings of Member Training & Development Working Group held on 27 April 2016** (Pages 27 - 32)
13. **Members' Allowance Scheme - Proposed Amendment** (Pages 33 - 36)
14. **Formal Policy on Dealing with Habitual and Vexatious Complaints** (Pages 37 - 44)
15. **Safety, Health and Environment Annual Review 2015/16** (Pages 45 - 60)
16. **Fire Protection Reports** (Pages 61 - 64)
17. **Community Fire Safety Reports** (Pages 65 - 82)
18. **Member Complaints (Standing Item)**

Oral report.

19. **Date of Next Meeting**

The next meeting of the Authority will be held on Monday 19 September 2016 at 1000 hours at Washington Hall Training Centre, Euxton.

20. **Urgent Business**

An item of business may only be considered under this heading where, by reason of special circumstances to be recorded in the Minutes, the Chairman of the meeting is of the opinion that the item should be considered as a matter of urgency. Wherever possible, the Clerk should be given advance warning of any Member's intention to raise a matter under this heading.

21. **Exclusion of Press and Public**

The Authority is asked to consider whether, under Section 100A(4) of the Local Government Act 1972, they consider that the public should be excluded from the meeting during consideration of the following items of business on the grounds that there would be a likely disclosure of exempt information as defined in the appropriate paragraph of Part 1 of Schedule 12A to the Local Government Act 1972, indicated under the heading to the item.